

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held January 25, 2018 at the Village Municipal Building.

Chairman Pro Tem Terry Myers called the Board of Trustees to order at 7:00 p.m. Members present were David Bozung, Mark Rains and Reed Thompson. Chairman James Paul was absent. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Derek Snyder, Village Engineer Jerald Norton, Deputy Clerk Stacey Bass, and Jasper County Deputy Justin Henry were also present. Sergeant Melissa Roughton was absent. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

**MINUTES**

Minutes of the Board of Trustees Meeting held on December 21, 2017 having been previously provided to the Trustees, were discussed. Trustee Rains motioned to approve the minutes previously provided. Trustee Bozung seconded the motion. Motion passed unanimously.

**TREASURER'S REPORT**

Clerk Hirshey presented the Treasurers Report: Board was provided Balance Sheet by Fund, Cash Receipts Control Report, Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Open Building Permits in Process, Open Variance/Zoning Deposits, and Carl Junction Sewer Costs Worksheet. Trustee Rains motioned to approve the Treasurer's Report and to pay the bills. Trustee Bozung seconded the motion. Motion passed unanimously.

**ATTORNEY REPORT**

Court was quiet, nothing out of ordinary.

Attorney Derek Snyder informed the Board that a Final Notice letter had been sent to Anette Ohman demanding payment of \$17,404.67, the expenses to demolish and remove structures at 5883 Wall Street, maintenance of the lot, attorney and recording fees. Mr. Snyder explained the procedure to file a Special Tax Bill on the property for non-payment.

The Board could direct Mr. Snyder to file the Special Tax Bill at the February 22, 2018 Board Meeting if payment from Mrs. Ohman has not received.

**OTHER BUSINESS**

Blue Valley Public Safety Inc. submitted their 2018 – 2019 Maintenance Agreement for Airport Drive's storm sirens for Board approval. The maintenance period would be February 1, 2018 through January 31, 2019, at a cost of \$1344. Trustee Thompson motioned to execute the maintenance agreement; to authorize Chairman Pro Tem Terry Myers to sign the agreement and issue payment of \$1344.00 to Blue Valley Public Safety Inc. Trustee Rains seconded the motion. Motion passed unanimously.

The Christmas Bonus checks issued on December 21, 2017 were discussed. Trustee Rains motioned to approve the bonuses for the amounts discussed in December. Trustee Thompson seconded the motion. Motion passed unanimously.

Clerk Hirshey was researching options for credit/debit card processors for Airport Drive. Will have ready for February 22, 2018 meeting.

Trustee Rains noted Airport Drive had no ordinance stating the number of cats allowed per residence. He asked the Clerks to find out if surrounding cities, such as Carl Junction, Webb City and Joplin, had ordinances stating the number of cats allowed.

### **CLERK'S REPORT**

Did the Board want to put the mowing service out to bid for 2018? Mowed Over charged \$80.00 each time to mow the Municipal Building lot and areas in Tabor Woods. The Board said if Mowed Over was willing to continue the service at the same price, do not re-bid.

The Missouri City Clerks and Finance Officers Association will hold their Spring Institute Conference in Columbia on March 11<sup>th</sup> through March 15, 2018. The total cost of conference fees was \$405, but that did not include the motel or all meals. Clerk Hirshey requested permission to attend. Trustee Rains motioned to send Clerk Hirshey to the conference and pay the expenses. Trustee Thompson seconded the motion. Motion passed unanimously.

At the time of the meeting, 54 Business Licenses for 2018 had been issued. There were 10 businesses from last year that had not renewed their licenses. Four businesses had closed. The two fireworks vendors had not renewed but could not sale product until June 20<sup>th</sup>. Past due statements were mailed on January 19, 2018. The Board advised Clerk Hirshey to send Sgt. Roughton is visit the businesses that were open for business without a 2018 Business Licenses on February 1, 2018.

Seven Contractor's Licenses for 2018 had been issued.

Although Aaron cleaned the building the night before the meeting, the bathrooms were not thoroughly cleaned and the carpets still needed vacuumed. The Board instructed Clerk Hirshey to get bids from other companies.

On Tuesday, January 23, 2018, Auditor Gene Mense completed the on-site portion of the audit for the year 2017. No Journal Entries were required.

Filing for Trustees for the April 3, 2018 General Election ended Tuesday, January 16, 2018. James Paul, Mark Rains and Reed Thompson had made Declarations of Candidacy. Notice of Election was filed with Jasper County Election Officials on January 17, 2017. The Notice of Election included the question to add a Use Tax for out-of-state purchases.

Attorney Derek Snyder agreed to draft an ordinance for the February meeting to place a question on the November 2018 ballot. The advent of V.A.M.S. §115.124 of Senate Bill 596 allowed Municipalities with not more than 1,000 inhabitants may submit the question to its voters that if the number of candidates running for open position is equal to the number of open positions, then the municipality need not hold an election.

Former Clerk Janie Lile's mother Ida House passed away Tuesday, January , 2018. Ozark Nursery delivered a plant from Airport Drive. Information regarding her service was provided to the Trustees.

The Green Folder contained the document for the Chairman's Pro Tem Signature. Items in the Gray Folder were provided for information and possible discussion.

**REMINDERS**

The Office would be closed Monday, February 19, 2018 for President's Day.

The next Board of Trustee Work Session and Regular Meeting were scheduled for February 22, 2018, at 6:30 p.m. and 7:00 p.m. respectively.

The General Election would be held Tuesday, April 3, 2018.

**ADJOURNMENT**

With no other business to come before the Board, Trustee Thompson motioned to adjourn the meeting. Trustee Bozung seconded the motion. Motion passed unanimously. Meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Sue Hirshey  
Village Clerk