

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held October 26, 2017 at the Village Municipal Building.

Chairman James Paul called the Board of Trustees to order at 7:00 p.m. Members present were Terry Myers, David Bozung and Reed Thompson. Trustee Mark Rains was absent. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Derek Snyder, Village Engineer Jerald Norton, Deputy Clerk Stacey Bass, and Deputy Justin Henry were also present. Sergeant Melissa Roughton was absent. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

MINUTES

Minutes of the Board of Trustees Meeting held on September 28, 2017 having been previously provided to the Board of Trustees, were discussed. Trustee Myers motioned to approve the minutes previously provided. Trustee Bozung seconded the motion. Motion passed unanimously.

TREASURER'S REPORT

Clerk Hirshey presented the Treasurers Report: Board was provided Balance Sheet by Fund, Cash Receipts Control Report, Combined Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Open Building Permits in Process, Open Variance/Zoning Deposits, and Carl Junction Sewer Costs Worksheet. Trustee Myers motioned to approve the Treasurer's Report and to pay the bills. Trustee Thompson seconded the motion. Motion passed unanimously.

PETITIONS, REQUESTS, REMONSTRANCES AND COMPLAINTS

Brad Parker appeared before the Board of Trustees. He and wife Kristy planned to build a house at **25062 Gum Road** and asked to **connect to Airport Drive's sewer system**. The property was on the south side of Gum Road, west of Airport Drive's limits. Engineer Jerald Norton reported that Airport Drive would have the capacity, but that the builder would have to install a grinder pump to pump into the force main. The new pump could not pump at the same time as Carl Junction's pump on that line. The new line would also need a check valve installed. The Board advised Mr. Parker to have engineering plans for the sewer line prepared and available to the Board to review prior to approval. The Parkers would be an outside user similar to House Inc. and the Fountain Road Village Trailer Park. The Board instructed Clerk Hirshey to contact the City of Carl Junction to ask for a monthly rate.

OTHER BUSINESS

Engineer Norton submitted a first and final **pay request** for the **Fountain Estates Storm Drainage Improvement Project SM-17-01**. Trustee Bozung motioned to pay Southard Construction \$19,878.86 as a final payment for the Fountain Estate Storm Drainage Improvement Project SM-17-01. Trustee Thompson seconded the motion. Motion passed unanimously.

Airport Drive's contract with **Joplin Humane Society** was discussed. Airport Drive only pays **fees** for animals taken to the Humane Society by a Jasper County Officer. If a resident took an animal to the shelter, they would have to pay the fees. Any resident seeking reimbursement of fees would need to come before the Board of Trustees.

Trustees reviewed the proposed **Budget for 2018**. In the report for the Budget Committee, Engineer Norton requested \$260,000.00 be budgeted for a chip and seal street project for 2018.

At the request of the Trustees, Engineer Norton later prepared an estimate showing the cost would be \$800,000.00 for 1.5" asphalt overlay for the streets that are maintained by Airport Drive. Mr. Norton stated asphalt overlay should last 15 to 18 years, compared to three to five years of service for chip and seal. The Budget Committee proposed a \$300,000.00 transfer from the Capital Improvement Fund to the Street Fund to pay for the chip and seal project. Trustee Terry Myers motioned to approve the proposed Budget for 2018 as submitted, allowing the Street Fund to accrue funds to allow for the asphalt project in future years. Trustee Bozung seconded the motion. Motion passed unanimously.

The Trustees motioned to file a **Special Tax Bill** for unpaid sewer fees at **5806 Elm Street** during the October 26, 2017 meeting. Trustee Bozung motioned to allow Chairman Jim Paul to sign Special Tax Bill 2017-2 to allow Attorney Snyder to place a lien in the amount of \$341.89 on the property rented by Tammy and Jerry Hoffman, and owned by Creative Properties. Trustee Thompson seconded the motion. Motion passed unanimously.

Chevelle Kidd asked permission to place **two or three signs** near the intersection of Fir Road and Highway 171 for the **Carl Junction Holiday Bazaar**. Trustee Thompson motioned to allow Ms. Kidd to place the signs near Harp's Food Store starting November 5th and to be removed by November 15th. Trustee Bozung seconded the motion. Motion passed unanimously.

Trustee Thompson motioned to allow **Litho Printing** to print 300 copies of the six page **November 2017 Newsletter** in color for **\$316.00**. Trustee Myers seconded the motion. Motion passed unanimously.

The Trustees had no objections to the **Lighting Contest for Tabor Woods** residents. Trustee Thompson suggested asking Marvin Heckart to put the Christmas lights on the municipal building when he had time.

Trustees **Jim Paul** and **Reed Thompson** agreed to monitor the snow fall on the Village streets and to contact Justin Garvin to **plow snow off of the streets** when three inches of snow collected.

Clerk Hirshey asked the Board to reconsider the December 28, 2017 meeting date, there would be six weeks between the November and December meetings. Trustee Myers motioned to move the December Board of Trustees Meeting to **December 21, 2017** at 7:00 pm, with a Work Session at 6:30 pm. Trustee Thompson seconded the motion. Motion passed unanimously.

Deputy Stacey Bass requested **vacation days** for November 3rd and November 22nd. Trustee Myers motioned to approve the requested days. Trustee Bozung seconded the motion. Motion passed unanimously.

ADJOURNMENT

With no other business to come before the Board, Trustee Bozung motioned to adjourn the meeting. Trustee Thompson seconded the motion. Motion passed unanimously.
Meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Sue Hirshey
Village Clerk

October 30, 2017