

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held December 21, 2017 at the Village Municipal Building.

Chairman James Paul called the Board of Trustees to order at 7:00 p.m. Members present were Terry Myers, David Bozung, Mark Rains and Reed Thompson. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Derek Snyder, Village Engineer Jerald Norton, Deputy Clerk Stacey Bass, Sergeant Melissa Roughton and Jasper County Deputy Justin Henry were also present. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

MINUTES

Minutes of the Board of Trustees Meeting held on November 16, 2017 having been previously provided to the Trustees, were discussed. Trustee Rains motioned to approve the minutes previously provided. Trustee Thompson seconded the motion. Motion passed unanimously.

TREASURER'S REPORT

Clerk Hirshey presented the Treasurers Report: Board was provided Balance Sheet by Fund, Cash Receipts Control Report, Combined Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Open Building Permits in Process, Open Variance/Zoning Deposits, and Carl Junction Sewer Costs Worksheet. Clerk Hirshey noted all Funds were within 2017 budgeted amounts. Trustee Rains motioned to approve the Treasurer's Report and to pay the bills. Trustee Thompson seconded the motion. Motion passed unanimously.

OTHER BUSINESS

Winners of the **2017 Christmas Lighting Contest for Tabor Woods** were announced. Leroy and Patricia Farley, 6478 Park Circle, won \$75.00 for 1st Place. Barney and Sharon Fuller, 25318 Leffen Lane, received \$50.00 for 2nd Place. Jim Truelove, 6668 Park Circle, received \$25.00 for 3rd Place.

Clerk Hirshey asked for clarification regarding **Contractor's Licenses**; whether Workman's Comp Insurance was always required. The Board responded all contractors must provide proof of liability insurance and workman's comp insurance.

COUNCIL BILL

Council Bill 11-17, an ordinance to submit to the electors of Airport Drive at the Tuesday, April 3, 2018 election, the question of whether to impose a local **Use Tax** at a rate of 1.5% for all sales of items purchased out-of-state was discussed. Trustee Rains motioned to have the first reading of Council Bill 11-17 by title only. Trustee Thompson seconded the motion. Paul; nay, Myers; nay, Bozung; yea, Rains; yea, Thompson; yea. Attorney Snyder read Council Bill 11-17 by title only. Trustee Rains motioned to approve the first reading and have the second and final reading of Council Bill 11-17 by title only. Trustee Bozung seconded the motion. Paul; nay, Myers; nay, Bozung; yea, Rains; yea, Thompson; yea. Attorney Snyder read Council Bill 11-17 by title only. Trustee Rains motioned to approve the second and final reading of Council Bill 11-17 by title only and adopt Ordinance 11-17. Trustee Bozung seconded the motion. Paul; nay, Myers; nay, Bozung; yea, Rains; yea, Thompson; yea. Ordinance 11-17 was adopted.

OTHER BUSINESS

Engineer Norton submitted **Pay Request No. 1 from Jeff Asbell Excavating** for the Street Maintenance Project SM-17-02 in the amount of \$14,203.75. Trustee Rains motioned to pay Jeff Asbell Excavating \$14,203.75 for Street Maintenance Project SM-17-02. Trustee Bozung seconded the motion. Motion passed unanimously.

Connell Insurance submitted a Policyholder Disclosure Notice of **Terrorism Insurance Coverage** letter, to elect to purchase or decline a Terrorism Policy for 2018 at a cost of \$174.00. The Board chose to decline the policy.

Pitney Bowes submitted a proposal for a **new postage meter**. The current meter was leased in 2009, and was still working well. The new lease would increase the quarterly payment by approximately \$40.00. The Board decided not to lease the new machine.

All of the Board Members had spoken by telephone individually to one and another prior to the meeting and all individually decided to give checks as **Christmas Bonuses** to staff members. Clerk Hirshey received \$200.00, Deputy Clerk Bass received \$150.00, Sgt. Roughton received \$200.00 and Deputy Henry received \$150.00. Checks were signed at meeting.

Jack Lassiter, owner of **Babe's Drive In**, 5018 N. Main Street Road, had asked to extend a **Special Use Permit** granted by the Board of Adjustment on April 28, 2016. The Special Use Permit, as written, expired after 18 months. Trustee Rains motioned to renew the SUP with no expiration date, so long as the owner of the property and the use remain the same. Trustee Thompson seconded the motion. Motion passed unanimously.

Engineer Jerald Norton had submitted the **2018 Master Agreement for Professional Services** for Board approval. Trustee Rains motioned to accept the Olsson 2018 Master Agreement for Professional Services and new rates. Trustee Thompson seconded the motion. Motion passed unanimously.

Trustee Rains thanked everyone for the meal and desserts for the meeting. Clerk Hirshey thanked Marvin and Debie Heckart for framing and hanging historical pictures in the Municipal Building meeting room and hanging Christmas lights.

ADJOURNMENT

With no other business to come before the Board, Trustee Rains motioned to adjourn the meeting. Trustee Thompson seconded the motion. Motion passed unanimously.
Meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Sue Hirshey
Village Clerk