

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held September 28, 2017 at the Village Municipal Building.

Chairman James Paul called the Board of Trustees to order at 7:00 p.m. Members present were David Bozung, Mark Rains and Reed Thompson. Trustee Terry Myers was absent. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Chuck Brown was absent. Attorney Derek Snyder, Village Engineer Jerald Norton, Deputy Clerk Stacey Bass, Sergeant Melissa Roughton and Deputy Justin Henry were also present. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

**MINUTES**

Minutes of the Board of Trustees Meeting held on August 24, 2017 having been previously provided to the Board of Trustees, were discussed. Trustee Rains motioned to approve the minutes previously provided. Trustee Bozung seconded the motion. Motion passed unanimously.

**TREASURER'S REPORT**

Clerk Hirshey presented the Treasurers Report: Board was provided Balance Sheet by Fund, Cash Receipts Control Report, Combined Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Open Building Permits in Process, Open Variance/Zoning Deposits, and Carl Junction Sewer Costs Worksheet. Trustee Rains motioned to approve the Treasurer's Report and to pay the bills. Trustee Thompson seconded the motion. Motion passed unanimously.

**OATH OF OFFICE**

Clerk Hirshey administered the Oath of Office to appointed Village Attorney Derek Snyder.

**OTHER BUSINESS**

Steve Lawver, City Administrator for the City of Carl Junction, submitted to the Board a list of **maintenance tasks** required at the **Central Avenue Lift Station**. Engineer Norton had reviewed the list, interpreted the overall thought was to gut the station, redo the electrical system and rails for pumps. Mr. Norton recommended a transfer switch and surge protection need to be added also. The station was rehabbed in 2008, to replace a grinder pump. Trustee Rains instructed Mr. Norton to assess what needed to be done and to prepare a Bid Packet to fix station properly. Clerk Hirshey would contact Marvin Heckart to take care of the grass, brush and tree issue. Mr. Norton would try to have something to look at for the October meeting.

Board discussed **leaf collection** by Carl Junction. Trustee Rains motioned to have Carl Junction pick up the leaves in Airport Drive. Trustee Thompson seconded the motion. Motion passed unanimously.

A **Special Tax Bill** for unpaid sewer fees at **5806 Elm Street** was discussed. The current balance of account # 00006 at meeting time was \$298.03, unpaid fees dated back to February 2017. Trustee Rains motioned to have Attorney Snyder prepare a Special Tax Bill for the property. Trustee Thompson seconded the motion. Motion passed unanimously.

The Board instructed Clerk Hirshey to put the application and requirements for **Special Event Permits** on the website.

Attorney Snyder looked into **Mediacom and AT&T internet** availability for the Municipal Building. AT&T U-Verse is not available at this time, but no other companies were barred from offering internet service. Lack of other providers for the area most likely due to cost of equipment. Use of the Sheriff's tower for an antenna was discussed, possibly contract with Aire Fiber. Clerk Hirshey was instructed to send Attorney Snyder a copy of the Mediacom service contract for Airport Drive.

Trustee Rains stated the **Community Celebration** was fantastic. Possibly plan another for the 75<sup>th</sup> Birthday of Airport Drive. He thought the Trustees should send Thank You Cards to the Picnic Committee Members – Rose Paul, Sue Bozung, Carolyn Longerot, Melody Dhooghe and Debie Heckart – for all of their hard work to plan, set up and clean up after the Picnic. Chairman Jim Paul expressed the Board's appreciation and handed out Harps Gift Cards to Clerk Hirshey and Deputy Clerk Bass for their work on the Picnic. Gift cards were also purchased for Marvin Heckart and Jeff Bass for their work preparing the yard, placing signs, cones and caution tape around the lot and parking areas for the Picnic.

### **CLOSED SESSION**

Having previously posted a Closed Session, Trustee Thompson motioned to enter Closed Session pursuant to Section 610.021.3 RSMO relating to personnel for the **90 day evaluation** of Deputy Clerk Stacey Bass. Trustee Rains seconded the motion. Paul; yea, Bozung; yea, Rains; yea, Thompson; yea. The Board entered into Closed Session at 7:34 p.m.

Trustee Rains motioned to exit the Closed Session. Trustee Thompson seconded the motion. Paul; yea, Bozung; yea, Rains; yea, Thompson; yea. The Board returned to Open Session at 7:38 p.m.

### **COUNCIL BILL**

Council Bill 09-17, an ordinance establishing the salary for the position of Deputy Clerk was discussed. Trustee Rains motioned to have the first reading of Council Bill 09-17 in its entirety. Trustee Thompson seconded the motion. Paul; yea, Bozung; yea, Rains; yea, Thompson; yea. Attorney Snyder read Council Bill 09-17 in its entirety. Trustee Rains motioned to approve the first reading and have the second reading of Council Bill 09-17 in its entirety. Trustee Thompson seconded the motion. Paul; yea, Bozung; yea, Rains; yea, Thompson; yea. Attorney Snyder read Council Bill 09-17 in its entirety. Trustee Rains motioned to approve the second and final reading of Council Bill 09-17 in its entirety and adopt Ordinance 09-17. Trustee Thompson seconded the motion. Paul; yea, Bozung; yea, Rains; yea, Thompson; yea. Ordinance 09-17 was adopted.

**Meeting dates for November and December 2017** were discussed. The Board of Trustees meeting in November would be on Thursday, November 16<sup>th</sup> and the December meeting would be held Thursday, December 28, 2017. Attorney Snyder stated the City of Oronogo will meet on November 16<sup>th</sup>, either he or Attorney Phil Greathouse would attend our meeting.

**Three Certificates of Deposit** were maturing at Hometown Bank. CDs number 1010271, 1010404 and 1010412 would mature on October 3, 2017. Hometown Bank still offered 1% interest for 20 months. The CDs would be allowed rollover and remain at Hometown Bank.

**ADJOURNMENT**

Trustee Rains motioned to adjourn meeting. Trustee Thompson seconded the motion. Motion passed unanimously. Meeting adjourned at 7:45 p.m.

Respectfully Submitted,

Sue Hirshey  
Village Clerk

October 2, 2017