

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held January 26, 2017 at the Village Municipal Building.

Chairman James Paul called the Board of Trustees to order at 7:00 p.m. Members present were Terry Myers, David Bozung, Mark Rains and Reed Thompson. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Chuck Brown, Village Engineer Jerald Norton, Deputy Clerk Marilyn Thomas, and Sergeant Melissa Roughton were also present. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Brown gave the invocation.

MINUTES

Minutes of the Board of Trustees Meeting held on December 22, 2016 having been previously provided to the Board of Trustees, were discussed. Trustee Rains motioned to approve the minutes previously provided. Trustee Bozung seconded the motion. Motion passed unanimously.

TREASURERS REPORT

Clerk Hirshey presented the Treasurers Report: Board was provided Balance Sheet by Fund, Cash Receipts Control Report, Combined Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Open Building Permits in Process, Open Variance/Zoning Deposits, and Carl Junction Sewer Costs Worksheet. Trustee Rains motioned to approve the Treasurer's Report and to pay the bills. Trustee Thompson seconded the motion. Motion passed unanimously.

PETITIONS AND COMPLAINTS

Steve Lawver, Administrator for the City of Carl Junction presented a proposal for a **Traffic Impact Study** for **Fir Road** from Bartlett & West, Inc. The study would determine the existing traffic Level of Service at the intersections of Joplin Street, Peace Church Road, Briarbrook Drive, North Lone Elm Avenue and Highway 171 along Fir Road and analyze the anticipated performance of the intersections as stop controlled, signalized or as a single lane roundabout under existing AM and PM peak hour traffic volumes. As a response to the number of fatal car accidents that had happened on Fir Road, the study would be a stepping stone in possibly making changes to try to make the road safer. Mr. Lawver reported MODOT wasn't willing to participate in the study. The total cost for the study would be \$26,840.00. Breaking down the cost of the study by five intersections containing four corners each Airport Drive's portion would be \$6,710.00, Carl Junction's would be \$6,710.00 and Jasper County Special Road District would be \$13,420.00. The study would last approximately 60 days. The project to replace the bridge over Center Creek on Highway 171 was scheduled to begin in May 2017 and last 140 days. Mr. Lawver hoped to start the study before traffic patterns changed due to the construction detour. The Board agreed take information under advisement and discuss further at the February meeting.

Ryan McKay, **BRR Architecture**, appeared before the Board to discuss details for a **remodel** project to implement an Online Grocery Pickup service at the **Walmart Neighborhood Market**, 25145 Demott Drive. Plans submitted to Airport Drive showed adding directional signage, moving the current *Pharmacy Drive Thru* sign to the west, adding an illuminated *Pick Up* sign on the east end of the building, enlarging and reducing by two the parking space stalls next to the pick-up door and painting the east end of the building Knockout Orange to match their branding image. Attorney Brown stated the property was zoned C-2 PD, Planned Development; the Board must approve any

modifications to the originally approved plans. Trustee Myers motioned to approve the modifications submitted, including the signage changes, reducing the parking spaces by two stalls and painting the east door to be used for the pickup service orange, but east end of the building would remain the existing tan color. Trustee Bozung seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; nay, Thompson; nay. Motion passed.

ATTORNEY REPORT

Attorney Brown stated on January 24, 2017, Anette Ohman signed for receipt of the document, Findings of facts and order of Building Commissioner, signed by Chairman Jim Paul dated January 20, 2017. Mr. Brown had not been contacted by Mrs. Ohman, who had 30 days from January 24, 2017 to have the structures at 5883 Wall Street demolished.

COUNCIL BILLS

Council Bill 01-17 to amend Section 410.140 of the Code was discussed. Any proposed **Lot Split** would be submitted to the Board of Trustees for review. Input from the Village Engineer and Village Attorney, as to whether the proposed lot split complied with the provisions of the Chapter 410 would be required. The Board of Trustees could approve the plans, if they did not, provisions of Chapter 410 would apply. Trustee Rains motioned to have the first reading of Council Bill 01-17 by title only. Trustee Thompson seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; yea, Thompson; yea. Attorney Brown read Council Bill 01-17 by title only. Trustee Rains motioned to approve the first reading of Council Bill 01-17 by title only and have the second reading of Council Bill 01-17 by title only. Trustee Thompson seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; yea, Thompson; yea. Attorney Brown read Council Bill 01-17 by title only. Trustee Rains motioned to approve the second reading of Council Bill 01-17 by title only and adopt Ordinance 01-17. Trustee Thompson seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; yea, Thompson; yea. Ordinance 01-17 was adopted.

A council bill to amend **Chapter 205, Animal Regulations** was discussed. Attorney Brown stated the proposed council bill was based on the City of Joplin's ordinance. Trustee Myers motioned to amend Airport Drive's Chapter 205, Section 205.010, to remove PIT BULL from the definitions and under the definition of VICIOUS DOG, remove item #5 Pit Bulls. Trustee Thompson seconded the motion. Motion passed unanimously. Attorney Brown would prepare the council bill for the February 23, 2017 meeting.

OTHER BUSINESS

A worksheet comparing **Sales Tax** collected in the 4th Quarter of 2015 to the 4th Quarter of 2016; with the yearly total of tax collected in 2016 was prepared for the Board. An increase of \$37,004.22 was noted for taxes collected in the 4th Quarter of 2016, compared to the same quarter in 2015.

A **Maintenance Agreement** with Blue Valley Public Safety, Inc. for Airport Drive's two **storm sirens** was discussed. The contract would run February 1, 2017 until January 31, 2018 for an amount of \$1,280.00. The contract included maintenance for two Model 2001 sirens, the FCT Control and eight batteries for each siren. Trustee Thompson motioned to renew the agreement for \$1,280.00. Trustee Rains seconded the motion. Motion passed unanimously.

Trustee Bozung asked Engineer Norton for an update for the Sewer Line Manhole project. Mr. Norton responded plans were being put together.

CLERK'S REPORT

A request for information regarding a drive inn or Dairy Queen-type of business at Stone's Corner, possibly between 1950 and 1970 was received at the office. Resident Mike Bentley had information he was willing to share and provided contact information.

Ron Dunker, Dunker Heating and Air reported the vent pipe on the roof was rusting out. It wasn't leaking at the time, but needed to be replaced in the near future. Mr. Dunker didn't leave an estimate, he would need to find out if the pipe was double or single walled. The Board said to get it fixed.

MOCCFOA Spring Institute would be March 12 to 16, 2017 in Columbia, Missouri. The total cost of Conference Fees was \$405.00, but that didn't include the cost of the motel or meals. Trustee Rains motioned to send Clerk Hirshey to the conference and pay the expenses. Trustee Thompson seconded the motion. Motion passed unanimously.

A "DIP" sign for Marion Avenue between Joplin and Wall Streets was discussed. The Trustees didn't feel the dip in the street required a sign.

The lighting fixtures in the Municipal Building were discussed. The Board suggested contacting Joplin Supply for new bulbs and covers.

2017 Business Licenses had been issued to 61 businesses. There were 13 businesses from last year that had not renewed their licenses. Past due statements were mailed on January 20th. Trustee Rains said to write tickets in 30 days to businesses that were still delinquent.

Gene Mense will begin the Audit for 2016 on Tuesday, January 31, 2017.

Creating the February 2017 Newsletter, Trustees were asked for input on the Business Spotlight article or for any thoughts on articles.

Filing for Trustees for the April 4, 2017 General Election ended Tuesday, January 17, 2017. David Bozung, Terry Myers and Stacey Bentley had made Declarations of Candidacy. Notice of Election was filed with Jasper County Election Officials on January 18, 2017.

Deputy Clerk Marilyn Thomas requested vacation days for February 16, 17, & 21, 2017. Trustee Rains motioned to approve the requested vacation days. Trustee Myers seconded the motion. Motion passed unanimously.

The Chairman's Signature was required on documents in the Green Folder.

Papers in Gray Folder included items for information and possible discussion.

REMINDERS

Office will be closed Monday, February 20, 2017 for President's Day.

The next Board of Trustee Work Session and Regular Meetings will be February 23, 2017, at 6:30 p.m. and 7:00 p.m. respectively.

The General Election will be held Tuesday, April 4, 2017.

ADJOURNMENT

Trustee Rains motioned to adjourn meeting. Trustee Thompson seconded the motion. Motion passed unanimously. Meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Sue Hirshey
Village Clerk