

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held October 27, 2016 at the Village Municipal Building.

Chairman James Paul called the Board of Trustees to order at 7:01 p.m. Members present were Terry Myers, David Bozung, Mark Rains and Reed Thompson. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Chuck Brown, Village Engineer Jerald Norton, Sergeant Melissa Roughton, Deputy Clerk Marilyn Thomas, and Jasper County Deputy Paul Soole were also present. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Brown gave the invocation.

MINUTES

Minutes of the Board of Trustees Meeting held on September 22, 2016 and the Budget Commission Meeting held on October 18, 2016 having been previously provided to the Board of Trustees, were discussed. Trustee Rains motioned to approve the minutes previously provided. Trustee Myers seconded the motion. Motion passed unanimously.

TREASURERS REPORT

Clerk Hirshey presented the Treasurers Report: Board was provided Balance Sheet by Fund, Cash Receipts Control Report, Combined Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Open Building Permits in Process, Open Variance/Zoning Deposits, and Carl Junction Sewer Costs Worksheet. Trustee Rains motioned to approve the Treasurer's Report and to pay the bills. Trustee Myers seconded the motion. Motion passed unanimously. Trustee Rains motioned to reimburse Wal-Mart/BFA, Inc. \$508.60, the balance remaining on the Preliminary Plan Approval Deposit. Trustee Thompson seconded the motion. Motion passed unanimously.

PETITIONS AND COMPLAINTS

Mark and Sandra Thornton were on the Agenda to talk to the Trustees about renovating **Anette Ohman's** building formerly used for grooming at **5883 Wall Street** into living quarters. The Thorntons did not attend the meeting, no action was taken.

Crista Tullis asked the Trustees for leeway regarding **asphalt paving** of the driveways and parking area at **3817 N. Main Street**. The property had been rezoned to C-2 for a motel and health spa business. Delays due to waiting on installation of cable service and sidewalks made paving before winter weather questionable. Trustee Thompson motioned to allow the business at 3817 N. Main Street to open before all asphalt paving is complete, with the stipulation that if all paving required by the Code is not complete by June 1, 2017, the business must close until all necessary asphaltting has been complete. Trustee Myers seconded the motion. Motion passed unanimously.

ATTORNEY REPORT

Attorney Brown detailed the events regarding **Anette Ohman's** property at 5883 Wall Street. A Complaint was filed September 19, 2016 regarding the state of disrepair of the structures. September 29, 2016 a Notice and Order was sent to Mrs. Ohman instructing her to commence demolition of the structures within 10 days. On October 5, 2016 Building Inspector Bud Rogers and Chairman Jim Paul met with Mrs. Ohman and agreed to grant an additional 45 days to have the structures demolished. The Board set a date of December 1, 2016 for the structures to be torn down. After that

date the Board will deem the buildings as dangerous and take the necessary steps to have the buildings removed. The Board instructed Clerk Hirshey to send Anetta Ohman a letter regarding their decision.

A sample Council Bill was submitted by General Code to adopt and enact a **new Chapter 210, Offenses**, due to passage of **Senate Bill 491** and **House Bill 1371**. Attorney Brown will prepare a Council Bill for a first reading at the November 22, 2016 Trustees Meeting and a second reading at the December 22, 2016 meeting.

A council bill was offered to adopt Missouri State Codes for **wireless towers**. Airport Drive's Code had no regulations in place at that time. All Federal Aviation Administration guidelines would be taken into account. Due to current legislation, cities were not allowed to refuse tower construction, the council bill would allow Airport Drive to regulate a safe structure, insure appropriate zoning and require a deposit similar to a Planned Development Deposit to offset Airport Drive's expenses.

A council bill was prepared to limit the sale of methamphetamine precursor drugs.

Attorney Brown noted City Court was very busy but went well.

COUNCIL BILLS

Council Bill 11-16 to repeal Section 210.535, limitations on the retail sale of **methamphetamine precursor drugs**, was discussed. Trustee Rains motioned to have the first reading of Council Bill 11-16 by title only. Trustee Myers seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; yea, Thompson; yea. Attorney Brown read Council Bill 11-16 by title only. Trustee Rains motioned to approve the first reading of Council Bill 11-16 by title only and have the second reading of Council Bill 11-16 by title only. Trustee Thompson seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; yea, Thompson; yea. Attorney Brown read Council Bill 11-16 by title only. Trustee Rains motioned to approve the second and final reading of Council Bill 11-16 by title only and adopt Ordinance 11-16. Trustee Thompson seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; yea, Thompson; yea. Ordinance 11-16 was adopted. The Board instructed Clerk Hirshey to notify Harp's Food Store, Wal-Mart Neighborhood Market and Stone's Corner Pharmacy of Ordinance 11-16.

Council Bill 12-16 to enact Section 405.390, **Wireless Communication Installation**, was discussed. Trustee Bozung motioned to amend Council Bill 12-16 to include the following in Section 1, Item 1: The application must include written Federal Aviation Administration approval at the time application is submitted. Trustee Bozung motioned to have the first reading of Amended Council Bill 12-16 in its entirety. Trustee Rains seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; yea, Thompson; yea. Attorney Brown read Amended Council Bill 12-16 in its entirety. Trustee Rains motioned to approve the first reading of Amended Council Bill 12-16 in its entirety and have the second reading of Amended Council Bill 12-16 in its entirety. Trustee Thompson seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; yea, Thompson; yea. Attorney Brown read Council Bill 12-16 in its entirety. Trustee Rains motioned to approve the second and final reading of Amended Council Bill 12-16 in its entirety and adopt Ordinance 12-16. Trustee Bozung seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; yea, Thompson; yea. Ordinance 12-16 was adopted.

OTHER BUSINESS

A comparison of **Sales Tax** collected in the third quarter of 2016 and the third quarter of 2015 was presented to the Board.

The Budget Commission's recommendations for the **2017 Budget** were reviewed. Trustee Rains motioned to approve the Budget for 2017 as submitted. Trustee Thompson seconded the motion. Motion passed unanimously.

Frank Hecox submitted a proposal to **paint** the ceilings and walls of the two offices, main meeting room, two restrooms and hallway with two coats of paint, providing all materials needed and to move all furnishings of the Municipal Building, at a cost of \$4500.00. **4-States Floor Coverings** proposal #100096 included 138 square yards of **carpet tile**, 350 square yards of **vinyl planks**, materials and labor to remove old flooring, make repairs and install the new flooring for \$6044.59, plus an additional estimated \$300.00 for repairs. Trustee Thompson motioned to approve Mr. Hecox painting the interior and 4-State Floorcovering to replace the carpet in the meeting room and install vinyl floors in the offices, hallway and restrooms. Trustee Bozung seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; nay, Thompson; yea.

Disposal of records was discussed. A list of documents reviewed by the staff and confirmed to be materials that met the retention schedules set forth by the Secretary of State and that are no longer needed by staff was given to the Trustees. Trustee Rains motioned to have the documents on the list shredded. Trustee Thompson seconded the motion. Motion passed unanimously.

Trustee Thompson addressed the topic of **street lights** for the Fountain Estates subdivision, three property owners were willing to give easements for the purpose of adding more street lights to Fountain Estates. Attorney Brown advised to invite residents of Fountain Estates to the next meeting to confirm the property owner's desire for more lighting. The Board instructed Clerk Hirshey to request a formal lighting study for Fountain Estates from Empire District Electric Company.

CLERKS REPORT

Auditor Gene Mense recommended **Journal Entries** be made to apply the following expenses to the Capital Improvement Fund for 2016. From General Fund - \$1547.00 paid to Home Pro on June 22, 2016 for attic insulation. From Street Fund - \$12701.50 paid to Asbell Excavating on August 24, 2016 for improvements to the sidewalk and Sheriff's parking area. Since these expenses were approved and paid out of the General and Street Funds, the Board's approval was requested prior to the Journal Entries. Trustee Rains motioned to perform the Journal Entries, \$1547.00 paid from General Fund and \$12701.50 paid from Street Fund, to transfer expenses to the Capital Improvement Fund. Trustee Thompson seconded the motion. Motion passed unanimously.

Jimmy Chaligoj, Public Works Supervisor for City of Carl Junction, inspected a **sewer tap** for the Tullis buildings at **3817 N. Main Street Road** on October 20, 2016. Mr. Chaligo stated that one privately owner sewer line was tapped into Manhole #863 for all structures. Airport Drive's responsibility ended at Manhole #863 and suggested a formal document be sent to the property owner stating that fact. Attorney Brown agreed to write the letter to Mr. Tullis.

The Board was asked whether to leave the Village Office open or closed on **Election Day**, Tuesday, November 8th? The Board decided to have the office open regular hours November 8, 2016.

Carl Junction agreed to **pick up leaves** for the same rate as last year, \$104.53 per hour for the smaller truck and \$117.03 for the larger truck. In 2015, the Village paid \$1745.22 for leaf pickup. In 2014, the total was \$2133.22. Trustee Bozung motioned to have Carl Junction pick the leaves for the Village. Trustee Myers seconded the motion. Motion passed unanimously.

The owners of **417 Food Factory** wanted to display a 7 foot pink waving **gorilla** to draw attention to their business. The Board would allow the gorilla as part of the Grand Opening signage allowed by the Code.

Justin Garvin was willing to **plow snow** on the Village Streets for 2016 - 2017 for the same price as 2015 – 2016, \$995.00 each time plowed. The previous year Jim Paul and David Bozung monitored the streets. Trustees Reed Thompson and James Paul will monitor the streets for the upcoming winter.

The Board gave permission to have Marvin Heckart **hang Christmas Lights** on the Municipal Building.

MoDOT planned to test options to slow traffic down for the **Roundabout at 43 and 171** on October 26th and 27th.

Looking for suggestions for a business for the **Business Spotlight** in the November 2016 Newsletter. **Good Dog Salon** had recently added on space and remodeled. The Board agreed to use Good Dog.

Building Permits for **fences** previously cost \$10.00. Due to Bud Rogers performing two inspections, once for placement on the lot, and once after fence was finished to confirm location, the inspections will cost \$50.00, would the Board want to add the \$125.00 Building Permit fee on top of that amount for a total of \$175.00? The Board advised to only charge \$50.00 for the two inspections.

Quotes from Joplin Venetian Blinds, Mister C's, Wal-Mart and Lowe's for **window blinds** for Sgt Roughton's office were presented. Trustee Bozung motioned to have Mister C's install vertical blinds to match the blinds in the Clerk's office for \$269.94. Trustee Thompson seconded the motion. Motion passed unanimously.

The Chairman Signature was needed on documents in the Green Folder.

Papers in Gray Folder included items for information and possible discussion.

REMINDERS

Engineer Jerald Norton will not attend the November 22, 2016 meeting. Clayton Cristy will attend the meeting.

Office would be closed Friday, November 11th for Veterans Day; and Thursday, November 24th and Friday, November 25th for Thanksgiving Holiday.

The next Board of Trustee Work Session and Regular Meeting would be **Tuesday**, November 22, 2016 at 6:30 p.m. and 7:00 p.m. respectively.

ADJOURNMENT

Trustee Thompson motioned to adjourn meeting. Trustee Myers seconded the motion. Motion passed unanimously. Meeting adjourned at 8:45 p.m.

Respectfully Submitted,

Sue Hirshey
Village Clerk