

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF THE VILLAGE OF AIRPORT DRIVE, MISSOURI**

A regular meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held September 22, 2016 at the Village Municipal Building.

Chairman James Paul called the Board of Trustees to order at 7:00 p.m. Members present were Terry Myers, David Bozung, Mark Rains and Reed Thompson. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Chuck Brown, Village Engineer Jerald Norton, Sergeant Melissa Roughton, Deputy Clerk Marilyn Thomas, and Jasper County Deputy Paul Soole were also present. All present gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Brown gave the invocation.

MINUTES

Minutes of the Board of Trustees Meeting held on August 25, 2016 having been previously provided to the Board of Trustees, were discussed. Trustee Bozung motioned to approve the minutes previously provided. Trustee Myers seconded the motion. Motion passed unanimously.

TREASURERS REPORT

Clerk Hirshey presented the Treasurers Report: Board was provided Balance Sheet by Fund, Cash Receipts Control Report, Combined Check Register, Accounts Payable Control Report, Payroll Calculation Report, Current Statement of Revenues and Expenses, Recap of Sales Tax Year to Date, Open Building Permits in Process, Open Variance/Zoning Deposits, and Carl Junction Sewer Costs Worksheet. Trustee Rains motioned to approve the Treasurer's Report and to pay the bills. Trustee Thompson seconded the motion. Motion passed unanimously.

OTHER BUSINESS

Steve Lawver, Administrator for the **City of Carl Junction**, spoke with the Board about his meeting with Village Engineer Jerald Norton and Trustees Jim Paul and Reed Thompson. Carl Junction would not be able to assist with Street Maintenance Projects, he suggested working with Jasper County Special Road District. Carl Junction was interested in performing **sewer repairs and maintenance**; they wanted to see an improvement plan, possibly totally cleaning out one lift station per year. Mr. Lawver agreed to talk to Mayor Moss regarding amending the Carl Junction Contract with Airport Drive to include added maintenance items. The Board instructed Clerk Hirshey to contact Enviroline to cancel the contract for Preventative Maintenance.

The Trustees requested Mr. Lawver contact Building Inspector Bud Rogers to **inspect** the exterior of the structure at **5883 N. Wall Street**. Three residents had signed a Complaint Form stating the property was a health hazard.

PETITIONS AND COMPLAINTS

Mark Reynolds, owner with wife Shea Reynolds of Curiosity Corner Learning Center at 5065 N. Main Street Road, wanted to use the south building on the property to open a **Farmer's Insurance Office**. Attorney Chuck Brown stated it would be a challenge, property zoned C-2 Commercial could not have two completely separate businesses on the same lot. He suggested a lot split or rezoning the property to C-4. Mr. Reynolds would research his options.

ENGINEER REPORT

Fountain Estates Drainage – Options to drain rain water from properties in Fountain Estates were debated. Engineer Norton wanted to look at more options including waiting for Schuber Mitchell to construct the storm drains for the next plat and connect to those drainage lines.

Guard on storm water inlet at Magnolia and Birch – Trustee Rains motioned to approve Asbell Excavating's Proposal, Project No. SM-13-03, to install a steel reinforcement bar in the opening of the storm water outlet for \$250.00. Trustee Bozung seconded the motion. Motion passed unanimously.

Airport Landings Apartments Proposed Pool – Mr. Norton stated the plans submitted to build a pool for the apartment buildings lacked professionally engineered plans for electrical and water systems. The Board instructed Clerk Hirshey to send a letter to the property owner advising that professionally engineered plans for the pool's electrical and water system, fencing and the surrounding area would be required before a building permit for the pool could be approved.

ATTORNEY REPORT

Attorney Brown reported no response from anyone regarding the letter sent to Missouri's Department of Revenue for the lack of **sales tax** reported by **Daylight Donuts**, 6023 N. Main Street Road.

The contract between **Joplin Venetian Blinds** and the Village of Airport Drive for replacement of **windows** in the Municipal Building was in good form and ready to sign. Ten sets of windows were to be replaced within 60 days of signing at a cost of \$9865.00. Trustee Bozung motioned to approve the contract with Joplin Venetian Blinds to replace ten sets of windows at a cost of \$9865.00.

Trustee Rains seconded the motion. Motion passed unanimously.

City Court – plea deals and a meth case to go to trial.

RESOLUTIONS

Attorney Brown had reviewed the **Resolution relating to Federal Old-Age, Survivors, and Disability Insurance** and found it acceptable to adopt. Trustee Rains motioned to have the first reading of the Resolution relating to Federal Old-Age, Survivors and Disability Insurance by title only. Trustee Thompson seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; yea, Thompson; yea. Attorney Brown read the Resolution relating to Federal Old-Age, Survivors and Disability Insurance by title only. Trustee Rains motioned to approve the first reading of Resolution relating to Federal Old-Age, Survivors and Disability Insurance by title only and to adopt the Resolution relating to Federal Old-Age, Survivors and Disability Insurance. Trustee Thompson seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; yea, Thompson; yea. The Resolution relating to Federal Old-Age, Survivors and Disability Insurance was adopted.

OTHER BUSINESS

Don and Lanette Striegel spoke with the Board regarding their signed **Complaint Form** for the property at **5883 Wall Street**. The Striegels were informed that the Carl Junction Building Inspector would inspect the exterior of the structure. Mr. Striegel detailed the state of the property and possibility of vagrants on the property. Trustee Paul listed the steps that had to be taken and assured the Striegels that Jasper County Sheriff's Officers would keep a watch on the property since it was vacant.

As per Condition #6 of Ordinance 11-14, the preliminary development plans for the Wal-Mart Neighborhood Market, a **traffic study** was performed by CJW Transportation to assess the safety of the **two entrances** on Highway 171 from the **Wal-Mart** parking lot. The study showed the two entrances had no negative impact on Hwy 171 traffic. Sgt. Roughton reported MODOT planned to reduce the speed inside the Highway 171 and Highway 43 roundabout to 25 MPH, and the speed limit would be enforceable.

Habitat for Humanity requested a **Special Event Permit** for World Habitat Day on Monday, October 3, 2016 at the Restore location at 5201 N. Main Street Road. Trustee Rains motioned to approve the Special Event Permit. Trustee Thompson seconded the motion. Motion passed unanimously.

The sale of **methamphetamine precursor drugs**, such as Sudafed, was discussed. Sgt. Roughton presented a list of names of customers that purchased products containing ephedrine and pseudoephedrine from the Wal-Mart Neighborhood Market from July 2016 to the first week of September 2016. Jasper County Deputy Soole showed the Board a grocery sack of items stolen at the same time a box of Sudafed had been purchased. Trustee Thompson felt requiring residents to obtain a Doctor's prescription to purchase the medication was an unnecessary hardship. Trustee Rains motioned to have an ordinance prepared for the October meeting to require a prescription to purchase medication containing ephedrine and/or pseudoephedrine. Trustee Bozung seconded the motion. Paul; yea, Myers; yea, Bozung; yea, Rains; yea, Thompson; nay. The motion passed.

The **417 Food Factory**, 6039 N. Main Street Road, had requested a letter to be prepared for the State of Missouri stating Airport Drive would grant a license to sell **Liquor By the Drink** for the restaurant. Trust Rains motion to approve a By the Drink Liquor License when purchased by the 417 Food Factory. Trustee Thompson seconded the motion. The motion passed unanimously.

CLERKS REPORT

Saturday, September 10th through Wednesday, September 14th, Clerk Hirshey attended the **MML Annual Conference** in St. Louis. The topic for Saturday and Sunday Classes were Creative Thinking. Monday's Sessions: Public Works Contracts, The Sunshine Law and Technology, Personnel Law, Basics of Parliamentary Procedures. Tuesday's Sessions: General Business Meeting for Missouri Municipal League with Speaker David Horsager on the issue of Trust, Governor Jay Nixon spoke, Priority Based Budgeting. Wednesday Sara Parker Pauley, Director of Missouri DNR addressed water quality issues. Clerk Hirshey reported 12.5 hours of credit towards her MRCC accreditation was earned.

The **Workman's Comp Insurance** for Airport Drive was being overseen by Land O Lakes Insurance. Clerk Hirshey requested permission the change the administration of the account to the company that administered all other Airport Drive insurance, Connell Insurance. The Board agreed to change agents.

A **stray dog** was picked up on Elm Street on August 10, 2016 and taken to the Humane Society. The owner was notified but didn't pick up the dog. An invoice for \$44.94 for the animal had been received and paid. Clerk Hirshey asked the Board if they wanted to attempt to collect the fees from the dog's owner. The Board responded no.

Marvin Heckart painted four **fire hydrants** (flush valves) in Tabor Woods. Trustee Bozung remarked the how nice the hydrants looked.

Olsson Associates planned to hold a **Client Appreciation Event** at Downstream Casino on October 20, 2016 from 4 to 8 p.m., and sent an invitation for the Trustees.

Deputy Clerk Thomas offered the Trustees two options for **Christmas Cards**, one traditional card and a calendar card. The Board thought the calendar card would be a nice change and instructed the Clerks to order the calendar cards with the flag logo at the top, with the Village name imprinted and include phone numbers for the Sheriff's Office and Carl Junction Fire District.

In 2015, Residents Keith Stammer and Heather Couk attended the **Budget Commission Meeting** with the Board of Trustees. The Trustees suggested asking Mark Johnson, Paul Surgi, Janie Liles, and Mike Warman.

Dates for the November and December **Trustees Meetings** were discussed. Trustee Rains motioned to hold meetings on Tuesday, November 22nd and Thursday, December 22nd. Trustee Myers seconded the motion. Motion passed unanimously.

Clerk Hirshey requested **four vacation days** to be used at the time of Grandson's arrival. Trustee Rains motioned to approve the requested days. Trustee Thompson seconded the motion. Motion passed unanimously.

The Chairman Signature was needed on documents in the Green Folder.

Papers in Gray Folder included items for information and possible discussion.

REMINDERS

Office will be closed Monday, October 10, 2016 for Columbus Day.

Board of Trustee Work Session and Regular Meetings, October 27, 2016 at 6:30 p.m. and 7:00 p.m. respectively.

ADJOURNMENT

Trustee Thompson motioned to adjourn meeting. Trustee Rains seconded the motion. Motion passed unanimously. Meeting adjourned at 8:29 p.m.

Respectfully Submitted,



Sue Hirshey
Village Clerk