

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF AIRPORT DRIVE, MISSOURI

A Regular Meeting of the Board of Trustees of the Village of Airport Drive, Missouri was held on Thursday, March 28, 2024, at the Village Municipal Building. The meeting was open to the public.

Chairman Pro Tem Mark Rains called the Board of Trustees to order at 7:00 p.m. The members present were Ray Bryant, Kara Charbonneau, and James Paul. Chairman Terry Myers was absent. Village Clerk Sue Hirshey was present to take the minutes. Village Attorney Derek Snyder, Village Engineer Clayton Cristy, and Deputy Clerk Sharon Clark attended. In the audience were Residents Marvin and Debie Heckart, Debbie Bryant, Denise Winans, Claren Holmes and her daughter Kimberly. All in attendance gave the Pledge of Allegiance to the Flag of the United States of America. Attorney Snyder gave the invocation.

Chairman Pro Tem Rains recognized Trustees James Paul and Kara Charbonneau. This would be the last meeting for both. Chairman Pro Tem Rains stated Kara had been a good fit for the Board. For the past two years, Kara had brought a lot of good and new ideas to Airport Drive. Chairman Pro Tem Rains thanked her for her service. Trustee Charbonneau appreciated the kind words and thanked everyone for an awesome experience.

Chairman Pro Tem Rains thanked James Paul for graciously returning to serve on the Board to finish Trustee Reed Thompson's term on August 25, 2022. Chairman Pro Tem Rains read Resolution 02-22, adopted May 26, 2022. Chair Pro Tem Rains stated although he and James Paul had sometimes butted heads in the past, he considered them to be good friends and greatly appreciated all the work Mr. Paul invested in Airport Drive through the years.

MINUTES

Minutes of the Board of Trustees Regular Meeting held on February 22, 2024, having been previously provided to the Trustees, were discussed. Trustee Bryant motioned to approve the minutes previously provided. Trustee Charbonneau seconded the motion. Motion passed unanimously.

TREASURER'S REPORT

Clerk Hirshey presented the Treasurer's Report for March 2024. The Board was provided the Balance Sheets by Fund, Cash Receipts Control Report, Payroll Calculation Report, Accounts Payable Check Register, Accounts Payable Control Report, Current Statements of Revenues and Expenditures, worksheets for Recap of Sales Tax Revenue, Sewer Maintenance Charges Paid to Carl Junction, and Certificates of Deposits for Airport Drive. Trustee Bryant motioned to approve the Treasurer's Report and to pay the bills. Trustee Charbonneau seconded the motion. Motion passed unanimously.

BID OPENING

Engineer Clayton Cristy stated Airport Drive had received two qualifying bids for the road overlay project for Tabor Woods and White Oak Subdivisions, from Blevins Asphalt Construction and Emery Sapp and Sons. Geneva Road was not part of the project; Jasper County Road District had overlaid it within the last two years. The overlay plans included widening the roadways and re-doing the speed hump on Leffen Lane, using plastic lines as warnings for the hump. Blevins bid \$277,228.25, with a cost of \$82.05 per ton for asphalt, and Emery Sapp & Sons bid \$281,048.00,

with a cost of \$90.25 per ton for asphalt. Engineer Cristy said after Board approval, he would issue a notice of award. The contractor would have 60 days to start, and once started, two weeks to complete. Trustee Paul asked how long the asphalt should last? Engineer Cristy stated it could last seven years. The widened edges may need extra work.

Trustee Bryant motioned to accept the bid from Blevins Asphalt Construction, in the amount of \$277,228.25. Trustee Paul seconded the motion. Motion passed unanimously.

PETITIONS, REQUESTS, AND COMPLAINTS

Jason Stidman, owner of the **Let's Go Carwash** at **5958 North Main Street Road** appeared before the Board to request a temporary Certificate of Occupancy. Engineer Cristy discussed the progress made since the February 22, 2024 meeting. A handicapped parking sign needed to be installed. Two vacuums were installed and were not inside any type of enclosure. Mr. Stidman stated the vacuums would need to be accessible daily, could landscaping be added instead of a structure? Trustee Bryant asked why a change in plans, two vacuums instead of one? Mr. Stidman stated two vacuums were needed for the number of stalls. Noise reduction and public safety were discussed regarding the vacuum enclosures. Materials for the enclosures, vinyl, wood, or block were discussed. For purposes of aesthetics and noise reduction, the Board wanted concrete block. Engineer Cristy estimated the unfinished items could cost \$23,800.00 to correct or finish. Trustee Rains asked Mr. Stidman how much time he needed to finish drainage, handicap signage, and enclosures. Mr. Stidman thought two weeks. Trustee Bryant asked Mr. Stidman to keep the Trustees in the loop, if problems arose, let the Board know. Attorney Snyder said the Trustees could grant a temporary certificate of occupancy, not to exceed 30 days, with a surety bond in the amount of \$23,800.00. Trustee Bryant motioned to issue a temporary certificate of occupancy for one month after receiving a surety bond in the amount of \$23,800.00. Trustee Paul seconded the motion. Motion passed unanimously.

Charlie Kuehn, MacCo Builders, appeared before the Board to request a **Certificate of Occupancy** for **The Human Bean Coffee Shop** at **5799 North Main Street Road**. Trustee Bryant thanked Mr. Kuehn for the great job MacCo did building the store. Engineer Cristy said all tasks had been satisfactorily completed. The \$4,000.00 deposit could be returned, and the Certificate of Occupancy could be issued.

ENGINEER'S REPORT

Engineer Cristy discussed a new driveway installed by Joplin Special Road District. Engineer Cristy and Clerk Hirshey had spoken with Randy from the Special Road District, to request a bid to clean out the ditch on Marion Avenue, west of the new Human Bean Coffee Shop. The pipe under the driveway was blocked with dirt, this prevented water from draining off the Human Bean property. Joplin Special Road District cleaned the ditch, replaced the pipe, and added base rock to make a new driveway to the back yard of 5824 Joplin Street, prior to approval from Engineer Cristy and Clerk Hirshey. Joplin Special Road District submitted an invoice in the amount of \$478.20. Engineer Cristy said that amount was low and probably only covered the cost of the pipe, not the base rock or the labor. Trustee Bryant motioned to pay Joplin Special Road District \$478.20 for the new driveway. Trustee Charbonneau seconded the motion. Motion passed unanimously.

Engineer Cristy discussed a road closure on East Fountain between Main Street and Prairie Flower Road, near Swede Lane. A new sewer line would be installed for a new development on Prairie Flower Road the week of April 1, 2024.

COUNCIL BILLS AND RESOLUTIONS

Resolution 02-24, had been prepared to correct an amount in Resolution 01-24, for new CDs at Arvest Bank. Southwest Missouri Bank provided an incorrect amount for one of the maturing CDs from their bank, \$447,127.38 instead of \$447,124.38.

Trustee Bryant motioned to have the first reading of Resolution 02-24 by title only. Trustee Charbonneau seconded the motion. Rains; aye, Bryant; aye, Charbonneau; aye, Paul; aye. Attorney Snyder read Resolution 02-24 by title only. Trustee Bryant motioned to accept the first and only reading of Resolution 02-24 by title only. Trustee Charbonneau seconded the motion. Rains; aye, Bryant; aye, Charbonneau; aye, Paul; aye. Resolution 02-24 passed.

OTHER BUSINESS

A date would need to be set for the Special After the Election Meeting. The Trustees agreed to meet on Thursday, April 4, 2024 at 6:00 pm.

A request for **records disposal** was discussed. A list of documents reviewed by the Clerks, confirmed to be materials that met the retention schedules set forth by the Secretary of State and that are no longer needed, was given to the Trustees. Trustee Bryant motioned to have the documents on the list shredded. Trustee Charbonneau seconded the motion. Motion passed unanimously.

Chair Pro Tem Rains discussed the Zoning Commission's review and proposed edits for the update to the Comprehensive Plan for Airport Drive. Mr. Rains appreciated the Zoning Commission's time and effort on the project.

ADJOURNMENT

With no other business to come before the Board, Trustee Bryant motioned to adjourn the meeting. Trustee Charbonneau seconded the motion. Motion passed unanimously. The meeting was adjourned at 7:42 p.m.

Respectfully Submitted,

Sue Hirshey, MRCC-C
Village Clerk